

CHANDLER UNIFIED SCHOOL DISTRICT

JOB DESCRIPTION

CLASSIFICATION: CUSTODIAL/MAINTENANCE/SUPPLY
TITLE: HEAD GROUNDSKEEPER
CALENDAR: [HEAD GROUNDSKEEPER](#)
SALARY: [GRADE 12](#)

Effective July 1, 2006, a post-offer physical and drug screening test is required for this position

Job Goal

Provide an attractive and safe natural environment in which to learn

Minimum Qualifications:

- High School diploma or equivalent
- Ability to read and write English as it pertains to job functions
- Two to three years experience in school grounds maintenance desired
- Possess Arizona driver's license
- Knowledge of Federal and State regulations as they relate to groundskeeping
- Satisfactory criminal background check

Core Job Functions:

- Maintain equipment and supply inventory including meeting with vendors to determine product price and usage
- Disburse grounds keeping supplies to sites
- Work independently to design and install sprinkler systems
- Apply herbicides /pesticides within the guidelines of certification
- Prune trees and trimming hedges and plants to promote growth and improve appearance
- Mow lawns with hand riding mover
- Prepare seeding or transplanting beds by cultivating soil and adding fertilizer
- Edge with hand or power equipment
- Collect and disposing of leaves and refuse
- Connect, repairing and regulating irrigation systems
- Operate heavy equipment as it relates to grounds duties
- Perform vehicle maintenance on grounds maintenance equipment
- Assist in the construction and repair of sidewalks and fences
- Assume lead responsibilities and training employees when assigned by supervisor
- Be flexible and perform other duties relating to general job function as assigned by supervisor
- Report safety/security hazards and needs for major repairs in an expeditious manner
- Assist in maintenance of all outside game and play equipment areas
- Follow district policies as outlined
- Perform all duties in a safe and prudent manner as directed by supervisors

Core Values/Professional Qualities:

- Respond to all internal and external customers, as it relates to position, in a prompt, efficient, friendly and patient manner
- Function effectively as a team member
- Be responsible, reliable and punctual
- Be flexible and adaptable to change

- Positively accept direction
- Establish and maintain courteous, cooperative working relationships with students, staff and parents
- Direct constructive criticism toward improving the district
- Exercise positive problem solving behavior and conflict resolution skills
- Adhere to the dress code appropriate to the site and job
- Share sensitive student and staff information on a need to know basis
- Be a positive role model for students
- Work with a large cross section of people in a professional and non-judgmental manner

Physical Requirements – Heavy Work

- Positions in this classification typically require: stooping, kneeling, crouching, standing, walking, sitting, finger or manual dexterity, repetitive finger motion, speaking, hearing, seeing (with correction), focusing ability, or other factors applicable for the job.
- Employee must be able to stand and walk constantly on various floor surfaces while performing various duties, including but not limited to using push/pull force of up to 50 pounds for various machines.
- Employee must stand constantly and walk frequently lifting items of various sizes, up to 30 pounds. Items over 50 pounds require a second staff member to lift.
- Employee may rarely be required to climb ladders to perform various cleaning or maintenance tasks.
- Employees may be subject to travel, fumes, odors, chemicals, bloodborne pathogens, workspace restrictions, and loud noises.
- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.